



NON-RESIDENT STUDENT ADMISSIONS - FORM

Student's Name: _____

Date of Application: _____ Age: _____ Entering Grade: _____

Birth Date: _____ Siblings: _____

Legal Guardian's Name(s): _____

Address: _____ Home Phone: _____

_____ Cell Phone: _____

Present School District: _____

Legal Guardian Signature: _____

Note: 1) Complete an application for each child. 2) Attach a summary of the reason(s) you wish to transfer to Athens City Schools and staple it to this application.

Principal: _____ Date: _____

Superintendent: _____ Date: _____

Board Approval: _____ Date: _____

Board Denial: _____ Date: _____

Interview Date: _____ Assigned Administrator: _____

NON-RESIDENT STUDENT ADMISSIONS - Administrative Guidelines

The following criteria will be used for accepting transfer students. A transfer student is one whose legal residence is not within the boundaries of the Athens City Schools District.

1. A student requesting a transfer shall complete the application for *Transfer of Non-Resident Student Admissions - Form* and submit it to the Athens City Schools Superintendent's office on or before July 1st. Applications submitted after July 1st may be considered. Transfers shall be reviewed on a yearly basis by the building principal and recommended to the Superintendent.
2. The superintendent or designee will review each transfer request application.
3. Following the review of the application, the superintendent or his designee will schedule an interview (in person or by phone) with the parent and student.
4. Once the interview has been conducted a recommendation will be developed by the superintendent or designee as to whether or not to accept the transfer student based upon policy and the application of the policy after the interview.
5. Once the Board of Education makes the final determination, the legal guardian will be notified.
6. Any acceptance of a student pursuant to this policy shall be limited to no more than one school year. Acceptance of a student for all or part of a year shall not be construed as a guarantee of continued enrollment in this district beyond the year of acceptance.

Athens City Schools will not discriminate on the basis of race, color, religion, sex, national origin, age, or handicapping conditions, including limited English proficiency, in its decision.